

**THE LINK PRIMARY SCHOOL**  
**PERSON SPECIFICATION: MIDDAY SUPERVISOR**

**LOCATION:** The Link Primary School

**REPORTS TO:** Mrs Sandy Turner, Head teacher,

**EDUCATION AND KNOWLEDGE**

General level of education: GCSEs or equivalent **D**

Certificate/willingness to train for food hygiene certificate **D**

An empathy with, and an understanding of children in the age range concerned, as well as pupils with specials needs. **E**

**EXPERIENCE**

Experience of working with children in a school environment **E**

Experience of working with children with special needs **D**

**SKILLS AND ABILITIES**

To be respectful and friendly with pupils, teachers and other staff, whilst maintaining a professional approach **E**

To work with and gain the respect of children with Special Education Needs **E**

To be sensitive to the needs of the child **E**

Ability to be assertive when necessary **E**

Ability to understand and follow relevant procedures e.g. health and safety, child protection (including issues regarding restraint), school behaviour policy etc. **E**

Good organisational skills **E**

Good interpersonal communication skills with both adults and children **E**

Ability to form and maintain appropriate relationships and personal boundaries with children **E**

Reliable, flexible, punctual and able to work as part of a team **E**

First aid trained **D**

### **Personal Qualities**

A confident and calm manner	<b>E</b>
Confident to work with children and enjoy their company	<b>E</b>
Enthusiastic, polite , lots of energy and a positive outlook	<b>E</b>
Emotional resilience in working with challenging behaviours	<b>E</b>
Willing to deal with poorly children (sickness etc)	<b>E</b>
A commitment to Equal Opportunities.	<b>E</b>
A commitment to safeguarding and promoting the welfare of children.	<b>E</b>

**E = essential attribute    D = desirable attribute**

**Candidates are asked to address as many of the person specifications as possible in their application.**